

# Chief Officer Appointments Panel

Monday 13 October 2014

## PRESENT:

Councillor Peter Smith, in the Chair.

Councillors Mrs Aspinall, Bowyer, Jordan (substitute for Councillor Nicholson), Lowry, Mrs Pengelly and Jon Taylor (substitute for Councillor Evans).

Apologies for absence: Councillors Evans, James and Nicholson.

Also in attendance: Tracey Lee (Chief Executive), Judith Shore (Democratic and Member Services Manager), Bernadette Smith (Senior HR Adviser) and Lynn Young (Democratic Support Officer).

The meeting started at 3.45 pm and finished at 3.52 pm.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 55. APPOINTMENT OF CHAIR

Agreed that Councillor Peter Smith is appointed Chair of this meeting.

## 56. DECLARATIONS OF INTEREST

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

## 57. CHAIR'S URGENT BUSINESS

There were no items of Chair's urgent business.

## 58. APPOINTMENT OF HEAD OF PORTFOLIO OFFICE

The panel agreed the appointment of the Head of Portfolio Office subsequent to the interview process undertaken on 2 October 2014, on a fixed term contract of 12 months, at an annual salary of £57,000 plus £5,000 market supplement.

## 59. EXEMPT BUSINESS

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

60. **INTERIM ARRANGEMENTS FOR THE ASSISTANT DIRECTOR OF HUMAN RESOURCES AND ORGANISATIONAL DEVELOPMENT**

Tracey Lee, Chief Executive, submitted a report on the interim arrangements for the Assistant Director of Human Resources and Organisational Development.

The panel unanimously agreed to extend the current secondment arrangements from NEW Devon CCG for the current interim Assistant Director for Human Resources and Organisation Development, until 31 March 2015.